

HIMALI BOARDING SCHOOL, SELECT

HOSTEL RULES AND REGULATIONS2023/24

Dear Parents,

This is to notify that all our Boarder Parents/ Guardians are bound by the school rules in all respect. Any changes in the school rules from time to time by school management for the better functioning of the hostel are bound to be accepted and followed by parents.

"Parents should carry out their responsibilities as educators in instilling in their children respect and strict obedience for all school rules and regulations"

LEAVE RULES:

1. School Calendar is shared with every parent in the beginning of the session, hence parents are requested to plan your holidays accordingly.
2. The students can be taken home during summer vacation and other long holidays **on the given dates only** and not at any times for the benefit of the child's education and the school's discipline. The parents will be required to bring back the students after vacations on the given dates, without fail.
3. No leave will be granted to the hostellers to go home for attending any function during school days.
4. Parents/Local Guardians may **meet their ward only once a month** on Saturday from 2:00pm - 5:00pm **or** Sunday or a holiday from 11:00am - 5:00pm so that the routine is not disturbed.
5. Overnight leave will only be granted on the written request of parent. Phone call request is not allowed.
6. Parents are advised not to visit school after 5:30pm after the school gates are locked.
7. **Parents are requested to notify their visit in advance to avoid any confusion. Last minute notification will not be entertained.**
8. In order to help a new student to adjust themselves in a new environment, parents/guardians are requested not to visit their ward till one month after the admission.

GENERAL RULES

9. There will be constant medical care of the hostellers in the hostel but in case of frequent /long illness the child shall be sent back home till he/she gets cured.
10. For ordinary ailments parents are not informed. If a student is admitted to the hospital, information will be sent to the guardians.
11. The parents will authorize the school to take necessary action on their behalf in case of emergency/illness or any other such condition where their permission is needed but cannot be sought in time.
12. Separate Tuition will be arranged in the school campus itself for the once opting for it.
13. Boarder Parents are requested to attend all the PTM's regularly to discuss the performance and progress of your child with the teachers.
14. Costly ornaments, cameras, watches, cell phones etc. must not be provided to the students. The school will not hold responsibility for the items being lost or damaged.
15. In case of any misconduct of the student he/she will be expelled from the Hostel and School.
16. Food parcels from Parents/Guardians are not encouraged. In case any parents sends food articles to any boarder they will be distributed among other boarders.
17. Junk food is not permitted in the hostel therefore parents please do not bring in food items other than biscuits/small fruit cakes, home-made snacks and health drinks such as Horlicks /Bournevita etc. and avoid Kurkure, Chips, Titoura etc. which can be a health hazard esp. as they contain MSG.
18. Students bringing in tucks must bring a separate small tuck box with lock and key.
19. Dormitories are strict "Out of Bounds" for Parents and Visitors at all times except in the beginning of the new Academic Session.
20. The school to be intimated immediately if there is any change of correspondence and contact numbers.
21. Students are not allowed to keep cash with them. Any unauthorized money found with students will be confiscated.
22. Parents are advised to deposit the fees either in the Bank or the accounts office only.

TELEPHONE RULES:

- 1. Phone call will now be allowed on the student's personal phone/School phone on **Sunday from 2:00pm - 3:00pm .**
- 2. Parents can make calls **if necessary and for emergency purpose** to the Warden/Matron after 5:00pm - 8:00pm.

Mr Sanir Rai (Warden) - 9800391333
Ms Chidung Tamang (Matron) - 8250114052

- 3. In case of emergency on week days Parents may contact the Admin staff or the School Phone between 10:00 am - 4:00 pm

Mr Dinchen Yonzon (Admin) - 7031155706
School Number -8597359666

SCHOOL UNIFORM

- 4. Children must leave school in full uniform and must return in the same.
- 5. **Only two pairs of extra casual clothes to be sent to the hostel.** The students are to wear school and hostel uniform inside the school premises at all times.
- 6. All school uniforms will be sent home during the Summer Break. Parents are to label the clothes before bringing it back after the Break. School will not be responsible for clothes which are not labelled.
- 7. All inner wear and other personal items must also be tagged and labelled properly.
- 8. Two pairs of black shoes, two pairs of white canvas shoes must be brought for school wear (mandatory)
- 9. An extra pair of sneakers/football shoes may also be brought.(optional)

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I, Parent ofof class have read the rules and regulations of the school and hereby abide to follow and respect it at all times.

Thank you.

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Signature of parent.